



Extract from the minutes of the Joint Strategic Committee - 8 June 2021

JSC/007/21-22 Worthing Community Infrastructure Levy (CIL)

The report informed members that Worthing Borough Council had introduced a Community Infrastructure Levy (CIL) to allow funds to be raised from developers to pay for infrastructure that was needed to support growth. The Council adopted the Charging Schedule for CIL in February 2015 and implementation of the levy commenced on 1st October 2015.

The report outlined that given the time that had lapsed and the change in market conditions, a review of the CIL Charging Schedule was needed. The Council's consultants undertook a review of the current charging schedule and their recommendations formed the revised CIL draft Charging Schedule. The draft Charging Schedule was consulted on for 8 weeks between June and August 2020. This was then submitted to the Planning Inspectorate with the Examination in Public taking place 'virtually' on Thursday 28th January 2021. The draft Inspector's report was received on 14th May 2021 (for fact checking), with the final report received on 27th May 2021. The report recommended that the charging schedule should be approved in its published form, without changes. This report provided an update on the revised CIL draft Charging Schedule (DCS) and proposed that this be formally approved.

The recommendations set out in the report were proposed by Councillor Kevin Jenkins seconded by Councillor Edward Crouch and unanimously supported.

Decision

The Joint Strategic Committee:

- I. Noted the findings from the Inspector's report on the revised CIL draft Charging Schedule;
- II. Noted the revised Worthing CIL draft Charging Schedule - 2021 included in Appendix B; and
- III. **Recommended that Worthing Full Council approve the adoption of the revised draft CIL Charging Schedule for implementation on 1st August 2021.**

(Link to the report on the website e.g. [Joint Strategic Committee - 8 June 2021](#))

Extract from the minutes of the Joint Overview & Scrutiny Committee - 10 June 2021

JOSC/007/21-22 Joint Overview and Scrutiny Committee Annual Report 2020/21

The report before members set out the draft Annual report for the Committee covering the 2020/21 Municipal year in accordance with the terms of the Councils' constitutions.

The Committee debated the content of the report and agreed that the Comms team be asked to promote the report's publication

Resolved:

1. That the Committee approved the Joint Overview and Scrutiny Committee Annual report for 2020/21; and
- 2. That the Annual report be submitted to the Adur and Worthing Council meetings in July 2021 for approval.**

(Link to the report on the website e.g. [Joint Overview & Scrutiny Committee - 10 June 2021](#))

Extract from the minutes of the Joint Senior Staff Committee - 7 July 2021

JSnSC/006/21-22 Benchmark salary review and proposed recruitment process for the post of Chief Executive and Head of Paid Service

The report provided the rationale and evidence for the review of the salary of the Chief Executive of Adur and Worthing Councils, required in advance of recruitment activities for the role.

The report also provided an overview of the recruitment and selection process for the new Chief Executive.

The Committee considered the current Annual Appraisal Process, noting that it was undertaken by the Leaders of both Adur and Worthing Councils every 12 months and which had not previously resulted in an increase in salary.

Members also gave consideration to the recruitment market for Local Authority Chief Executive's, flexibility in the delivery of performance related pay, the types of contract that could be offered and requested that the current Job Description be shared with the Committee in advance of the proposed recruitment process.

Members expressed their support for a move to a salary range as opposed to a spot salary.

The recommendations in the report were proposed by Councillor Humphreys, seconded by Councillor Parkin and unanimously supported by the Committee.

Resolved,

That the Joint Senior Staff Committee

- 1. recommended to Adur and Worthing Full Councils that an increase is applied to the salary of the Chief Executive and Head of Paid Service, being a range from £134,000 rising to £155,000; and**
2. agreed the proposed recruitment process for the Chief Executive and Head of Paid Service.

(Link to the report on the website e.g. [Joint Senior Staff Committee - 7 July 2021](#))